



## COSTUME DESIGNER AND WARDROBE COORDINATOR

### **About Boulder Ballet**

Boulder Ballet is a classical, contemporary, and uniquely theatrical ballet company entertaining Boulder audiences for nearly 40 years. We believe dance can provide a life-altering impact to those who experience and engage with its power. Devoted to celebrating the artistry, passion and joy of dance, Boulder Ballet is Boulder County's foremost professional dance company and ballet school. Boulder Ballet is a 501(c)(3) non-profit organization.

*Boulder Ballet believes that diversity of perspectives, ideas, life experience, talent, and culture enriches the artistry and practice of dance. We seek a candidate with a commitment to prioritizing these values within the organization.*

### **Responsibilities**

- Work with Artistic Director, School Directors and choreographers in the creation of costumes from design through production for the season's performances.
- Participate in the hiring, training, scheduling, and supervision of contracted costumers, wardrobe support and volunteers.
- Schedule shop volunteers and collaborate with production staff.
- Collaborate with contracted costume designers or other production staff to discuss and execute costume design details in new construction, major repairs, or alterations.
- Purchase, rent, or requisition costumes and other wardrobe necessities.
- Budget and manage costume shop expenses in collaboration with ED including materials and contract labor.
- Examine costume fit on cast members and sketch or write notes for alterations.

- Create a timeline for completion of all costumes to ensure they are ready for a preliminary dress rehearsal one week before the actual dress rehearsal.
- Check the appearance and fit of costumes on stage or under lights during dress rehearsals to determine whether desired effects are being achieved.
- Have costumes cleaned and pressed after performances and perform any minor repairs.
- Return borrowed or rented items when productions are complete and return other items to storage.

#### Requirements:

- Proven experience in designing/constructing a full range of costumes, specifically for ballet/dance.
- Supervisory experience including basic budgeting.
- Proven success in working with budgetary restrictions.
- The ability and patience to work with children.
- Must be available to work evenings and weekends, September through June.
- Must be available to be at all performances and subsequent rehearsals:
  - Fall show at Chautauqua Auditorium, evening performance
  - DBG Fall Showcase
  - Nutcracker Rehearsals/Performances (4) at Macky Aud., Boulder
  - Nutcracker Rehearsals/Performances (3) at Vance Brand Aud., Longmont
  - Nutcracker Rehearsal/Performances (2) at The Stanley Hotel, Estes Park
  - Winter Show, 5 performances at The Dairy Arts Center
  - Storybook Ballet (BBS) in The Dairy Arts Center
  - BB2/Choreographer's Showcase (BBS) in The Dairy Arts Center
  - Spring Show, 5 performances in The Dairy Arts Center
  - Recital (BBS), in The Dairy Arts Center
  - Ballet in the Park performances, Highlands Ranch and Boulder
  - Additional community engagement performances may be added to support outreach.

#### **Compensation and Benefits**

- The salary range for this part time position is \$10,000-\$20,000 commensurate with experience and supporting roles needed.
- Discounted and complimentary studio space available
- Discounted and complimentary performance tickets
- Discounted and complimentary classes

To Apply please contact [claudia@boulderballet.org](mailto:claudia@boulderballet.org) with Costume Designer in the subject.